

Building Committee Meeting 7/8/08
Town Office Building

Present: Joe Fiala, Don Burke, George Malette, Sherry Burdick, Keith Lacasse (arr 5:16)

Meeting called to order at 5:00 pm

Burdick brought estimate for painting of metal trim on Stone Memorial Building from Mark Reade of Weare. Bid is to scrape, clean, prime and paint all trim. \$2790
Burdick moved to recommend to Board of Selectman the bid of Mark Reade for painting trim on Stone Building for \$2790. Burke second, all in favor (4-0).

Minutes of June 10th, 2008

Malette would like to clarify wording of drainage at Horse sheds to say "to create a drainage plan"

Malette moved, Burke second, to accept minutes of June 10, 2008 as amended. All in favor (4-0).

Discussed would like Carl Knapp to attend next meeting to assess drainage issues at Horse Sheds. Fiala will invite him to the August meeting.

Skylight for Stone Building. Need to get a visual inspection to see how it needs to be trimmed out. Burdick will take a photo, Burke will create a plan and send it to Wasco.

Burdick spoke to Wastrom Co. about the timetable to do brickwork on Stone Building. Was advised that lime mortar cannot be worked in hot weather, so work will have to wait until September or October.

Malette would like to ask Selectmen to appoint a member of the Building Committee to act as an agent for the Town so they would have some authority when speaking with contractors or assessing contracts. Would relieve the Town Administrator of making some calls and would expedite the hiring and construction processes.

Selectman Lacasse arrives at 5:16

Burdick and Burke would like to be appointed as Clerks of the Works for projects. Would need appointment by BOS.

Malette moved, Lacasse second to recommend the Selectmen appoint Burke and Burdick as Clerks of the Works for Town projects, in conjunction with the Code Enforcement Officer. Vote 3-0-2 in favor (Burke and Burdick abstain).

Malette spoke to the BOS about the overhead door at the Safety Complex. They agreed to get a high quality door and be certain it is thoroughly weatherproofed. Also expected that future doors would be address similarly. Fiala will follow up with Chief Richards on the progress of getting the door.

Burdick would like to address insulation at all Town Buildings. Also that programmable thermostats should be installed. Will discuss further at next meeting.

Fire Marshall's report.

Malette would like to discuss use of the building spaces before spending too much on repairs. Potential uses of several spaces in the Town Office building and heating of basement. Also discussed handicapped access issues. An addition on the back is a possible solution for stairs and elevator.

Burke left meeting at 6:00

Lacasse and Malette will get together to create a floor plan for the Town Office building.

Malette will revise his reply to the Fire Marshall and seek BOS approval to send it. Committee may set a special meeting to approve the response.

Burdick says Weare Historical Society would like to have some work done on the granite steps at the Stone Building and Town Hall. WHS will spend up to \$1200 for this work. Will need BOS approval.

Burdick would like to get estimates for the painting of Clinton Grove Academy building. Hopes that by acting now we could be prepared to paint in the spring.

Malette discussed poor condition of front door at the Town Office.

Malette moved, Burdick second, to recommend to BOS to have front door cleaned, primed and painted by Custodian. All in favor (4-0)

Next meeting will discuss Highway garage and Horse sheds. Will invite Carl Knapp.

Meeting adjourned at 6:36 pm

A True Record

Joe Fiala