

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
BUDGET WORK-SESSION
December 28, 2006**

PRESENT: JOSEPH FIALA, ACTING CHAIRMAN; DONNA M. OSBORNE, SELECTMAN; TOM CLOW, SELECTMAN; CRAIG SLATTUM, SELECTMAN.

ABSENT: CHAIRPERSON HELEEN KURK

TOWN ADMINISTRATOR: Fred Ventresco

RECORDING SECRETARY: Fred Ventresco

GUESTS: Carl Knapp, Chris Hague, Fire Chief Richards, Police Chief Begin.

Vice Chairman Fiala called the meeting to order at 6:00 P.M. and made a motion to go into nonpublic session under RSA 91-A:3, II (e); the motion was seconded by Selectperson Osborne: All present Board Members voted in favor.

Selectman Osborne moved to seal and restrict the minutes of this nonpublic session, pursuant to the authority granted in RSA 91-A: 3 II; Selectman Clow seconded the motion: All present Board Members voted in favor.

Selectman Fiala made a motion to come out of nonpublic session at 6:15 PM; the motion was seconded by Selectman Osborne: All voted in favor.

Finance Clerk Tina Pelletier informed the Board that she had discovered just a few hours before that the Town's Operating fund was not as low as had been thought over the last few months. She and Carl Knapp discovered that some items that should have been charged to the separate-article Road Account were inadvertently charged to the Public Works line in the Operating Budget. With this information in hand the Board proceeded with encumbering some spending items that would be invoiced for the 2006 fiscal year:

Public Works and Transfer Station:

- 1) Collection of six Trash Trailers.....\$1,100.00
 Invoiced to Denning Disposal
- 2) A.C. Unit.....\$ 210.00
 Invoiced to RAD
- 3) Waste TV collections.....\$ 650.00
 Invoiced to East Coast
- 4) Waste tire collections.....\$2,000.00
 Invoiced to NRRRA

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- 5) Cutting edges for the plow trucks.....\$8,000.00
 Invoiced to Jordan Equipment
- 6) Fuel (Kind).....\$13,000.00
 Invoiced to Webber Energy Fuels
- 7) General Parts.....\$2,000.00
 Invoiced to NAPA and Sonel
- 8) Pair of Tire Chains.....\$1,400.00
 Invoiced to BB Chain, Milford
- 9) Air compressor.....\$3,000.00
 Invoiced to Don Beck Sales

- 10) Remaining balance in the Road Construction separate article, Article #26.....\$56,000.00
- 11) Remaining balance in the Household Hazardous Waste Collections article, Article #27....\$6,000.00
- 12) Road Salt.....\$12,600.00
 Invoiced to Granite State Mineral

Fire Department:

- 1) Protective Clothing.....\$ 700.00
 Invoiced to Elliot Enterprises
- 2) Protective Clothing Purchases.....\$ 8,500.00
- 3) Haz-Mat Equipment.....\$ 750.00
 Invoiced to Station House Supplies or Fire Tech and Safety
- 4) 300 ft of Fire hose..... \$ 750.00
 Invoiced to Station House Supply
- 5) Nozzle.....\$ 800.00
 Invoiced to Fire Tech and Safety
- 6) Ventilation Saw.....\$1,600.00
 Invoiced to M & B
- 7) Gloves.....\$ 420.00
 Invoiced to Fire Barn
- 8) CPR training dummy (Dead Fred).....\$1,500.00
 Invoiced to the Station House
- 9) Training Mannequin.....\$1,000.00
 Invoiced to Bound Tree

FINANCE DEPARTMENT

- 1) Office Accounting System forms and ribbons.....\$ 530.00
 Invoiced to ADS
- 2) Remaining balance for the Town Audit.....\$1,628.00
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ADMINISTRATION

- 1) Office supplies.....\$...700.00
 Invoice to Staples
- 2) Laptop Computer.....\$1,700.00
 Invoiced to Absolute Computer
- 3) Re-encumbered Emergency Management Plan Update....\$3,000.00

Town Clerk's Office

- 1) Paint.....\$ 250.00
 Invoiced to Country Three Corners

Selectman Clow departed the meeting at 7:05 P.M. for a Planning Board Meeting. Before he left he stated that in general he thought that the Board should try to save at least half of the funds estimated to be left over from 2006 to help the Unreserved Fund Balance/Surplus, which is low. Also he mentioned that if we order any capitol-like items that we should consider ordering the supplies that they will need to operate them.

Selectperson Osborne made a motion to encumber funds from the fiscal year 2006 appropriations to cover funds for all the items listed above; the motion was seconded by Selectman Slattum. All Present Board Members voted in favor.

Peter Buono of CERT was there to ask the Selectmen if they would consider allowing the Town Attorney to be contacted for an opinion on whether the CERT Team falls under required Workers' Compensation coverage or not. PRIMEX, the Town's WC carrier, has ruled that they do not have to cover the CERT volunteers because they do not think they fall within the definition of volunteers they must cover.

The Board said that they would rather get a written response from PRIMEX before they allowed the Town Council to get involved. Also, the Town Administrator said that he will contact the State Insurance Bureau, or whatever agency regulates the WC affairs, as well and get their opinion.

Selectman Slattum made a motion to adjourn at 8:35PM; the motion was seconded by Selectperson Osborne: All present Board Members voted in favor.

Meeting adjourned at 7:45PM.

Fred Ventresco, Recording Secretary