

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
December 4, 2006**

PRESENT: HELEEN KURK, CHAIRMAN; JOSEPH M. FIALA, VICE CHAIRMAN; DONNA M. OSBORNE, SELECTMAN; TOM CLOW, SELECTMAN; CRAIG SLATTUM, SELECTMAN

TOWN ADMINISTRATOR: Fred Ventresco

RECORDING SECRETARY: Cherry Palmisano

GUESTS: Stephen Najjar, Gregory Begin, Frank Campana, Mike Atkinson, Gary Bonnett, Paul Sullivan, Michael Boyko, Christopher Bolton, Gen Propper, Forrest Esenwine, Ginger Esenwine, Chuck Metcalf, Jim Blouin, Matt Esenwine, Tom Reynolds

6:00 p.m. Chairman Kurk called the meeting to order.

1. DEPARTMENT HEADS – Chief Gregory Begin spoke regarding the question of what Deputy Chief Quigley does for the Weare Police Department, which was asked at the last Selectman’s meeting. Chief Begin said he reassessed the duties of Deputy Chief Quigley and went on to say when he was elected Police Chief in 2005 Deputy Chief Quigley kept the Police Department intact and built the bond they have today at the Police Department. Chief Begin informed the Board Deputy Chief Quigley made the transition into the Department easy and smooth for him because Deputy Chief Quigley does things the right way. Chief Begin said they have a tremendous administrative team made up of Donna Matheson, Deputy Chief Quigley and himself and they all work well as a unit. Chief Begin informed the Board in a year and a half there have been very few negative things that have come up regarding the Police Department due to the administrative team and Officers. Chief Begin said he sees very few internal issues because the Deputy Chief deals with all issues and then discusses them with the Chief. Deputy Chief Quigley’s dealing with the State have helped the Weare Police Department. Chief Begin has asked Deputy Chief Quigley to be part of the team at the Weare Police Department with the Chief for as long as possible. Chief Begin invites the Board and the public to make an appointment to discuss any concerns they may have. Chief Begin said Deputy Chief Quigley is priceless and keeps the Weare Police Department in a positive light and is a vitable part of their success.

The Board discussed outside details with Chief Begin. Chief Begin informed the Board they only upcoming details will be if they are asked by Comcast for assistance and High School basketball events which require 1 officer. Chief Begin said he is working on a warrant article for Police Details. Chairman Kurk commented on the Board receiving a letter verifying Deputy Chief Quigley being a valued member of the Weare Police Department.

2. OPEN SPACE COMMITTEE – Mr. Najjar said the Open Space Committee sent out contact letter’s to anyone owning 20 acres or more of land asking them if they would like to conserve their land. Mr. Najjar said this was an update to a letter that went out 2 years ago. Mr. Najjar informed the Board Ms. Naomi Bolton and Ms. Judy Rogers used the database to find the landowners and send them a contact letter and sincerely thanked them for their support.

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3. TOWN HALL DISCUSSION – Mr. Fred Ventresco said before he was hired the Board meet with DRA to improve the Facilities Use Contract; they have changed the wording and now have a final contract and attached the Hazard Sheet at the Board’s request. Mr. Ventresco said Ms. Merry Rice made changes she felt were necessary with her experience in renting out town facilities. Mr. Ventresco said the contract now has the incorporation of the most recent rule which is no use of the facility between 12am and 6am.

Selectman Clow said the contract does contradict itself concerning insurance. Selectman Clow commented on 1 line in the contract stating “all groups should have insurance” and the other specifies which groups should have insurance. Mr. Ventresco said he called Primex on clarification on the hazard listing and the schedule of people needing insurance. Vice Chairman Fiala said he never felt the list should be included on the contract just have the list available to see which groups need to be insured. Selectman Slattum asked who uses the last page as a guide. It was discussed Ms. Rice uses the guide.

It was discussed to obtain insurance for one day for a specific event could cost \$38.00 to \$200. Mr. Ventresco said it really is a pretty good deal. Chairman Kurk commented on the Patriotic Celebration getting insurance for 3 days. Selectman Clow said the list is to refer to the higher hazard events and the low hazard events. Mr. Ventresco said the Board picked items they felt were higher risks, and the lists are there for the pricing purposes of Primex. Selectman Osborne asked if they wanted all the listings removed. Chairman Kurk commented that liability insurance would be required at the discretion of the Select board, Ms. Rice or Mr. Ventresco. Chairman Kurk said also they need to be concerned with not hindering events from taking place at the Town Hall. Mr. Ventresco said everyone needs to be treated the same way not to hinder activity but to keep the Town covered from liability.

Selectman Slattum commented on an outside group using the town hall only if it is to benefit the Town of Weare. Selectman Slattum said the insurance information is very vague. Mr. Ventresco commented on outside groups being anyone not directly affiliated with the town or doing town business. Selectman Slattum feels it should say “to benefit the Town of Weare”. Selectmen Clow said he would include the schools on the listing as well. Selectman Osborne said she agreed with Selectman Clow until she received a letter regarding the school. Chairman Kurk said a visit over to the Middle School would resolve the issue of certain groups utilizing the Town Hall. Mr. Ventresco said issues brought fourth need to be dealt with right away. Chairman Kurk said she would like guidelines for Ms. Rice to follow so no one will take advantage.

4. PUBLIC HEARING – For the purpose of hearing public testimony and comment on the acceptance of approximately 2,900 LF of Rolling Hill Drive as a Class V Town Maintained Road.

Mr. Chris Bolton said the Board should have received letters from the Fire Department, Road Agent, Engineers and Planning Board stating there were no issues with the road.

Vice Chairman Fiala moved, Selectman Slattum seconded to accept approximately 2,900 LF of Rolling Hill Drive as a Class V Town Maintained Road. Passed 5-0-0.

Selectman Slattum asked if the Facilities Use Contract could be put in place for a 6 month trial and see how it works. Chairman Kurk said they are trying to help Ms. Rice with the facilities usage. Selectman Osborne said if Ms. Rice feels this is acceptable then they should use the contract.

Selectman Slattum mentioned rule 7 “The Board will cooperate with recognized agencies, such as the Red Cross and Civil Defense, and will make suitable facilities available without charge during community emergency or to prepare for civil defense”. It was discussed the statement should also read these groups shall be given priority.

Mr. Ventresco commented on rule 10 “The Town of Weare rents only to residents of Weare unless it is a program for the residents in Town and is going to benefit the Town and/or its residents. NO CANDLES,

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INCENSE, FLAMES, OR ALCOHOL (LIQUOR). No profane language or gambling in any form is permitted and must be 18 years of age or accompanied by an adult". Selectman Clow agrees with this statement. An outside group would not be renting the Town Hall unless it benefits the Town of Weare. Selectman Clow said it is a given if something is being done through the town or school then there is insurance.

Mr. Ventresco said if someone came in and they are not performing an event that would benefit the town, they are an outside group, then they must have insurance. Vice Chairman Fiala said he objects to the font and the underlining in the contract. Selectman Slattum said he interprets the outside group as someone outside of the town. It was discussed birthday parties were not on the list and if the person renting the town facility lives in town they do not need insurance. Mr. Ventresco said you could do away with the outside groups. Vice Chairman Fiala feels the list should be kept in the Selectmen's office and not be part of the contract given to renters.

Selectman Clow said he is concerned with leaving Ms. Rice guessing as to the intent of needing the insurance. Selectman Slattum asked if this contract is better than what is in place now. Chairman Kurk said the contract is easier for Ms. Rice. Chairman Kurk said Ms. Rice is really just asking the Selectman for their backing on enforcing the contract.

It was discussed liability insurance will be required for all events per the schedule. Vice Chairman Fiala commented on removing the outside groups. Liability insurance will be required for all groups given permission to use the facilities and all the activities listed in the Tenant/Use Program Hazard Schedule III.

Selectman Slattum moved, Vice Chairman Fiala seconded to adopt the Facilities Use Contract with the appropriate amendments discussed at this meeting to be revisited in 6 months. Passed 5-0-0.

5. MEETING MINUTES

Selectman Clow moved, Selectman Osborne seconded to accept the minutes of November 20, 2006 as amended. Passed 5-0-0.

Vice Chairman Fiala moved, Selectman Osborne seconded to accept the minutes of November 27, 2006 as amended. Passed 5-0-0.

6. MANIFESTS

Chairman Kurk moved, Selectman Osborne seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer to sign checks dated December 7, 2006. Passed 5-0-0.

Accounts payable	\$343,134.82
Gross Payrolls	<u>\$41,019.23</u>
Total	\$384,154.05

7. HORACE LAKE ACCESS DISCUSSION – Mr. Najjar said he has issues regarding access policies of Horace Lake. Mr. Najjar said he is an active fisherman and feels Horace Lake has become too restrictive and feels the boating fees are high compared to other towns. Mr. Najjar commented on PARC having a recorded high revenue. He also feels the hours for Memorial Day throughout the summer are not conducive to fisherman. Mr. Najjar said Lake Horace receives 1,300 brook trout and 1,500 brown trout each year from Fish and Game. Mr. Najjar said according to the minutes of a PARC meeting on March 15, 2006 there is a possibility of Fish and Game not restocking because of restricted access. It was discussed DES maintains the dam.

Mr. Najjar said there is a class six road that was just outside the gate of Chase Park which many people used when the park was closed but the Board had rocks placed there to close the road. Mr. Najjar feels according to a RSA there should have been a town vote to stop access to this road.

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Mr. Najjar said he is concerned with protecting the lake from evasive species and asked PARC about collecting data and having their employees trained in evasive species. Mr. Najjar has brought his concerns to PARC and feels it was never acted upon and said there is no documentation of inspections. Mr. Najjar said in the August 8, 2006 PARC minutes there was concern on a boat not being inspected. Mr. Najjar feels there are areas for improvement. Mr. Najjar said there is a Lake Host Program which has matching grants for up to \$4,000 and feels it should be looked into.

Mr. Najjar said he is really concerned with the hours and feels everyone should have the same opportunities to use the lake. Mr. Najjar feels there has been special treatment and special privileges given to some and said PARC has given the impression that they are boat ramp for Horace Lake landowners not residents of the Town of Weare. He feels all residents should have equal access. Mr. Najjar would like to see the boat ramp staffed with volunteers and said Fish and Game would be willing to staff the boat access if given a 30 year lease. Chairman Kurk asked about the 99 year lease on Chase Park. Mr. Najjar said there is a warrantee deed dated July 19, 1944. Mr. Najjar said if it is a 99 year lease they should be careful of the improvements of Chase Park.

Mr. Tom Reynolds said the Lake Association did help PARC staff the boat ramp for boat inspections, yes special exceptions were made, but as far as record level revenue that is correct but they don't get the money back it goes into the general fund for tax relief. Mr. Reynolds commented on the access being made more widely, yes, but volunteers are very hard to come by, there will be an issue to staff with volunteers. Chairman Kurk asked about Fish and Game staffing the access ramp. Chairman Kurk told Mr. Najjar the town voted in a warrant article. Mr. Reynolds said they actually voted twice and it passed both times. Chairman Kurk said one issue is the town has spoken on what they want and to reverse this there would have to be another article.

There was a discussion on the warrant article. Mr. Metcalf said the article reads "shall the town raise and appropriate \$3,000 for exotic weed inspection and if approved it will be part of the PARC operating budget. The article was very vague but does state to be used for exotic weed inspections.

Mr. Najjar said you could take the opportunity with the \$3,000 and apply for the grant from Lake Host Programs and have it matched. Mr. Jim Blouin spoke regarding the Lake Host Program and said that the money is not really free, you have to come up with money, have it matched, find the volunteers, we are not guaranteed inspectors and there are not enough volunteers to staff all boat ramps in the state. Mr. Najjar said if we have \$3,000 for paying employees then we can get another \$3,000 for more employees. Mr. Najjar said the Lake Host Program educates boaters, conducts inspections on vessels, shows boaters where to look for plants and sends the plants to DES.

Mr. Gene Propper passed out boater safety handbooks and said if everybody read the pamphlet there would be no issue. Mr. Propper said the Lake Host program is something they looked at. Mr. Propper said he takes issue with Mr. Najjar saying the people have not be trained, they have, he arranged the training. Mr. Propper said it is an educational opportunity for the town to gather information, but basically we are training to protect the lake from evasive species and feels it is a direct result from the boat ramp at Chase Park inspections that the lake is clean from evasives. Mr. Propper said he does the follow up on the boats being checked, and they are checked. Mr. Propper said he agrees that Lake Host Funding is something they should look further into, but not sure they want to go to Fish and Game for a lease. Mr. Najjar said an employee that does inspections should have training and document that the inspection has taken place. Mr. Najjar said it is great that the boat ramp is staffed but what about the hours that it is not staffed and the townspeople who would like access at off hours. Mr. Najjar asked the Selectman to remove the rocks because it was not done properly.

Mr. Metcalf said he heard a lot about restrictive hours, he understands there are people who want to get out there at other times, could it be open longer, yes, but not manned. Mr. Metcalf said there is a \$12.00 fee for the entire season, non town residents pay \$30.00; this was done in part because residents felt the traffic on the lake was heavy and wanted it slowed down.

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Mr. Metcalf said training occurred for everyone down at Chase Park for exotic weeds or the past 4 years, it was not documented, they will rectify that. Fish and Game did call Mr. Metcalf and he told them the park is open 9-9 and gave him the fee structure, they have still chosen to stock the lake; and it is still Fish and Games intent to stock the lake. The old boat ramp was voted on by the Board to close the road access and at the direction of the Selectman that PARC locks the boat gate ramp when it is not manned. PARC is clearly involved but at the direction of a previous BOS. Mr. Metcalf said turning the park over to Fish and Game makes him unsure they will manage and man the gate at all times and take care of the bathroom.

Chairman Kurk said the gate used to stay unlocked and there was not another gate over at the boat access. Mr. Metcalf said the boat ramp was inaccessible before 2003 and people would use the old boat ramp but because the Board had the boulders put in place it forced people to use the boat ramp inside Chase Park. Mr. Najjar said if it is truly a class 6 road then it was not closed properly. Mr. Reynolds said in the short-term they could look into the Lake Host Program because they now have matching funds.

Chairman Kurk asked what the fishing season was. Mr. Najjar said Mt. William has a defined season but Lake Horace can be fished year round for trout, good bass fishing as well. Mt. Williams only always electric motors, but it is still a threat for exotic species. Mr. Najjar said regarding Fish and Game he is not saying giving them the park is the answer, just the boat ramp. Chairman Kurk referred to the booklet and infected lakes and asked what if the lake is not manned and the evasive get into the lake, how will we get it out. Mr. Najjar said DES has funding; the lake is raised and lowered quite a bit, looking at risk management mostly high risk during the summer.

Mr. Propper said in the presentation to the town it was stated milfoil does not die when the lake is brought down and evasive specie does not die because of their draw down.

Chairman Kurk wonders if it makes sense if Mr. Najjar could join PARCS to look into the Lake Host Program and help needed to get volunteers. Chairman Kurk does not want to see something pristine being ruined because of carelessness. Chairman Kurk commented on Mr. Propper covering for volunteers that could not make it and did so unpaid, after September it is strictly unpaid volunteers.

Vice Chairman Fiala questions effectiveness on what is done now and is not sure if any boats had evasive weeds. Mr. Propper said one boat did. Vice Chairman Fiala said not sure if every single boat was inspected, certainly a risk but to provide the amount of coverage that fisherman would want comes at a cost. He appreciates that maybe not everyone is accommodated with the hours.

Selectman Clow commented on boat size. Mr. Najjar said anyone having a vessel large enough is required to take the course. Selectman Clow said the main issue that Mr. Najjar wants addressed is access in the early morning hours. Mr. Najjar said in all fairness he would like to see non resident fees not exceed 150% of the resident fee. Mr. Najjar said there are a lot of larger lakes with smaller fees and some are free. Mr. Blouin asked Mr. Najjar if any of the free fee lakes are infected with evasive species. It was discussed most of them are infected. Mr. Blouin said he spoke with the State of NH Fish Stocking Supervisor, said there is some concern with Fish and Game about the non resident fee and access fees. Mr. Blouin said he is a fisherman as well and would like to see the access to fisherman addressed and the absorbent fee. He said the Lake residents get to fish it, he knows they pay more taxes to live there, but it is state funds that stock the lake. Mr. Reynolds said they will discuss the fees at the commission level.

Selectman Osborne said the hours were changed because of problems at Chase Park and vandalism. Selectman Osborne feels if she was a resident on the Lake she would like the lake to be clean. Selectman Osborne said sometimes parking is an issue so limiting non residents by the fees, she is in favor of.

Selectman Slattum said he does live on a road that borders the lake, does not have waterfront, does not like to see the fee for out of town residents. Selectman Slattum feels the fisherman are fishing early and are usually

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gone by 9-10. The rocks were put there because of the exotic weed issue. Selectman Slattum said during the training session it was stated that milfoil decreases property values. Selectman Slattum agrees with PARCS policy; if there is green on the boat it has to come off, all boats need to be inspected. If they can inspect boats early in the morning with the Lake Host Program he is all for it. Selectman Slattum said Lake Horace is no deeper than 25 feet at any location what if the milfoil got into the beach area and the area had to be closed. Inspection is the only way to keep milfoil out.

Mr. Najjar said there are private ramps that could allow friends to access the lake without inspections. Mr. Najjar said they have to look at risk and fairness.

Chairman Kurk really feels Mr. Najjar should join with PARC and look further into the Lake Host Program.

Mr. Reynolds said they could work with Mr. Najjar on the fishing hours. Chairman Kurk asked Mr. Najjar if he would be willing to sit with PARCs to resolve the issue. Mr. Najjar said as a citizen he has until January 9, to get a warrant article or invest some of his time to work with PARC to make the lake more accessible. Mr. Reynolds said they could make good faith to make an effort. Next Tuesday PARC will be meeting. Mr. Metcalf said it could go on the PARC agenda. Mr. Metcalf said unless they plan on leaving the boat ramp unmanned it will cost the taxpayers more money for longer hours. Chairman Kurk asked Mr. Metcalf what if it was a class 6 road, and it did not go through proper channels. What would happen, Mr. Metcalf said if boaters had their choice residents would pay the fee and use the Chase Park boat ramp, non residents would probably use that ramp, but it is harder to use.

Mr. Metcalf said they have opened the boat ramp early when asked to do so in advance by a group of boaters on multiple times. Mr. Metcalf said in regards to what Vice Chairman Fiala said, he would be extremely disappointed with his staff if there was not 100% inspections done on all the boats. Mr. Metcalf said when they are busy down there boats are backed up onto the road and some inspections were performed before the boat got to the launch and have to wait there for inspection. Mr. Metcalf said not all the staff could identify milfoil but there policy is if it is longer than an inch and it is green then the boat can not launch and has to go elsewhere to clean the boat.

Selectman Clow said whatever the solution this is a shallow lake and just right for infestation, hopes there can be a solution to open earlier in the spring and earlier in the morning for fisherman, but does not want any potential risk.

Mr. Najjar asked if there is a timeframe on finding out about the class 6 road. Mr. Najjar was wondering if there was a combination lock to access the gate for residents who have a pass. Chairman Kurk would like to see some of these issues worked out at the PARCS meeting. Chairman Kurk told Mr. Najjar if he feels the need to have a warrant article then by all means get it ready but see what they can resolve.

Mr. Propper said they are volunteers as well, Mr. Najjar said he is already spread thin on volunteers. Mr. Metcalf asked the Board if they agreed with leaving the boat ramp unmanned because that would solve a lot. The Board does not want the Chase Park Boat Ramp Launch unmanned and all boats should be inspected.

Mr. Najjar said maybe he should go directly to the warrant article. Mr. Metcalf asked what the intent of the warrant article was. Mr. Najjar said the warrant article would have Fish and Game take control of the boat ramp. Mr. Najjar said the boat ramp would be open ramp 100% of the time, he would like to see inspectors there, but just because they are not there he would still like to be able to go fishing. Chairman Kurk said what if people are not as concerned as he is with infestation. Mr. Najjar said it is very difficult because there is not data that shows where the boaters are coming from.

Mr. Reynolds said if the will is to just open the lake then put it in a warrant article and see what the taxpayers want. Chairman Kurk said the sense of the Board is not supportive of non manned access to the lake. They are concerned with possibly getting the grant and working something out with PARC to see what can be resolved.

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The Board is not comfortable if not 100% of inspections are performed. Chairman Kurk asked if fisherman who go out at early hours, do they have greater concern with the weeds. Mr. Najjar said if you are open all times and just staff at high volume times it will save the town money. Mr. Najjar asked if the Board was comfortable with anything less than 100% staffing. Selectman Slattum asked about milfoil being a risk in the early spring. Selectman Slattum said the town has a lot at risk; he heard it could possibly mean 25% less assessed value with a lake infected with milfoil.

Selectman Slattum would like to see if the hours of the inspectors could be moved to earlier hours. Mr. Reynolds said there is possibility of shuffling staff around, but April, May and first half of June it is not staffed. Ice fishing is not an issue because the park is open. Mr. Metcalf commented on some inspectors throughout the state are just responsible for the boat inspections and collect data, but at Chase Park the inspectors are also responsible for other duties.

Mr. Najjar said he does not want to move forward with PARC unless he hears from the Board that they will support not having 100% coverage. Selectman Slattum would like to know the hours Mr. Najjar is interested in. Selectman Slattum said he would like to see it manned. Mr. Najjar said they will have a hard time in the early season at the early times manning the boat ramp. Mr. Najjar said if the Board is not in agreement with having unmanned access than he is probably wasting his time and should concentrate on writing the warrant article. Selectman Slattum needs to inspect, Selectman Osborne needs to inspect, Selectman Clow needs to inspect. Mr. Reynolds asked what if they say April is low risk, will that satisfy fisherman. Mr. Reynolds said they will be contacting the State to see what the risks levels are in what time of year.

Mr. Mike Boyko said he uses his kayak at Lake Horace and no one has every inspected his kayak at Lake Horace or ever asked where he has used the kayak.

Selectman Slattum said if they come back and say in April there is no risk for Milfoil then Mr. Najjar said then he could work together with PARC at Tuesday night's meeting.

8. BUDGET HEARINGS – Parks and Recreation – Mr. Tom Reynolds told the Board it is hard to plan for the future when your budget is not increasing to fund expanding facilities.

Hourly wage – Increased by \$1,000 (general park coverage or using Malcolm Wright for maintenance)

Part time director no change – Established by a warrant several years ago – unsure of the future

Exotic Weed Control – Increase of \$1,000.00. Vice Chairman Fiala said they discussed earlier the \$3,000 for weed control but this is also being used to staff the gate. Mr. Reynolds said this is to cover exotic weed inspection for additional hours. Mr. Reynolds said the purpose for the extended hours is to inspect boats. Mr. Reynolds said the employees are also doing other things but their primary purpose is to inspect boats. Mr. Reynolds said before Milfoil inspections in 2003 the attendants went home at 6 and someone came back at 9 pm to close the gates. Vice Chairman Fiala asked for a realistic number to inspect boats all day – using \$10.00 an hour. Vice Chairman Fiala said if we are telling the public that we are spending \$3,000 a year for exotic weed inspection then that should be what they are doing and collecting data as well. Vice Chairman Fiala said we are actually spending \$3,000 for 3 hours a day of inspection. Mr. Metcalf said the \$3,000 is for the additional hours of 6pm to 9pm and the other hours they have additional hours of manning the park. Selectman Clow said during the normal day how many staff. Mr. Reynolds said they have 2 staff; 1 inspecting boats and the other taking care of trash, bathrooms and the gates. Mr. Metcalf said they have a policy that no one under 18 years of age can be on duty without an adult. Selectman Clow asked before the boating inspections did they have the same staffing hours. Mr. Blouin said sometimes early in the season there are 3 staff on duty, 1 adult 2 kids.

Printing – Cost of stickers increased

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Contracted Services – Increase of \$2,674.20. It was discussed Bolton Field electric is the only signed contractual obligation; everything else, portable toilets should not be included in the default budget. The increase is because the contracted service was not adequately funded.

Rubbish Removal – Increase of \$900.00 – line has not increased in years

Chase Park Repairs – Increase of \$600.000

Supplies – Increase of \$100.00 Mr. Metcalf said they have tried to place their orders together with the town to save money if the order is less than \$100.00 there is a \$5.00 shipping charge.

Water Safety – no change, covers wages for swimming lessons, equipment, and other related items as well as water testing. Revenues go into the general fund.

Bolton Field – Increase of \$1,000

Misc. Cash Box – Increase of \$125.00

Total Requested Budget \$50,784.60 - 18.5% increase

Mr. Metcalf said he understands an increase of 18.5% is considerable, but last year they were cut \$5,000 so they are trying to get back to where they were.

9. AWARD OF LANDFILL REPAIR – Chairman Kurk reminded the Board the May floods did damage to the landfill.

Bidder	Base Bid	Bid Alternate A
Leighton A. White	\$45,614.00	\$2,728.00
Pichette Bros.	\$65,280.00	\$7,500.00
T. Ford Company	\$73,600.00	\$8,500.00
United Construction Corp.	\$81,335.00	\$9,800.00
C.S.S.I.	\$82,000.00	\$8,000.00
Northeast Earth Mechanics	\$106,000.00	\$15,000.00

Mr. Carl Knapp recommends Leighton A. White, Inc. Based on bids reviewed the total project direct costs are anticipated as follows:

Construction Base Bid	\$45,614.00
Bid Alternate A	\$2,728.00
Engineering Design	\$11,000.00
Engineering Construction Services	\$15,000.00
Contingency (25%)	\$20,000.00

Total Project Direct Costs \$94,342.00

The Board discussed Mr. Knapp being very thorough and the engineers have reviewed the contract. Chairman Kurk said they have already approved \$11,000.

Vice Chairman Fiala moved, Selectman Clow seconded to award the contract for the Weare Landfill capping repair to Leighton A. White, Inc. for \$48,342.00. Passed 5-0-0.

The Board discussed this repair has been done before, but this is newer material to help alleviate the problem from happening again.

It was discussed this is a bid proposal not a contract, and they could ask for a warranty. Selectman Clow said they might have to come back for the contingency money.

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10. PUBLIC PARTICIPATION – Mr. Bob Christensen told the Board he had been researching passed Selectman Minutes from December 29, 2003 and told the Board the minutes read “Selectman Methot informed the Board a Police Officer will be going to the Middle East, but the Police Chief will be offering the Officer health insurance.” The Police Chief at the time was Miles Rigney. The Officer served 14 months, then came back and was informed he would not receive his health benefits. Chairman Kurk recalls when Officer Cox returned he did not come before the Board; she cannot recall what the exchange was. Chairman Kurk has asked the Chief Begin to get some details for the Board.

Chairman Kurk moved, Vice Chairman Fiala seconded to enter into non public session @ 9:48 p.m. pursuant to the authority granted in RSA 91-A:3II (d&e). A roll call vote was taken, Selectman Slattum – yes; Selectman Clow – yes; Selectman Osborne – yes; Vice Chairman Fiala – yes; Chairman Kurk – yes. Passed 5-0-0.

Chairman Kurk moved, Vice Chairman Fiala seconded to come out of nonpublic session @ 10:10 p.m. A roll call vote was taken, Selectman Slattum – yes; Selectman Clow – yes; Selectman Osborne – yes; Vice Chairman Fiala – yes; Chairman Kurk – yes. Passed 5-0-0.

The minutes were sealed and restricted.

11. DISCUSSION ON TOWN FACILITY – Chairman Kurk commented on having a Building Committee. Chairman Kurk informed the Board she attended Local Government Center Training and that there is a company called Right Road Development, which is hired by the Local Government Center to give courtesy consultations. Chairman Kurk said they need to move ahead on the planning for town buildings especially the Town Office Buildings. The town discussed the \$33,000 for the Architect to do some research on the town’s needs. Chairman Kurk would like to have a meeting with Dave Proven from Right Road Development. Chairman Kurk really feels these needs to go through the Building Committee and has pamphlets from the day seminar. Chairman Kurk wants to have this done this year to get a figure ready for CIP. Chairman Kurk said if they don’t get something to CIP then that piece will not be in the town warrant. Selectman Clow would like it to go through the Building Committee as well, because they have background to help with the process. Selectman Clow said they need to put their attention towards buildings such as the Library and Town Building and not as much on buildings like Clinton Grove. Selectman Clow will go with Chairman Kurk to the Trustees of the Trust funds to ask if they can legally spend money from the Government Building and Maintenance Fund to have a study done.

12. CORRESPONDENCE

The Board discussed there is a resident who wants to establish a gun dealership in town.

Chairman Kurk asked about the insulation and the windows. Mr. Ventresco said they were here today and started. The insulation will be done as they go along.

Chairman Kurk said Laura Specter, Town Attorney, will work with the Town for legal representation for the Deliberative Session. It was discussed they would need her from 11-3.

Chairman Kurk asked the Board if there was any interest in getting a custodial worker for all buildings. Mr. Ventresco will research and gather estimates.

Chairman Kurk asked the Board about holding a Selectman’s Coffee Hour.

Chairman Kurk informed the Board Mr. Ventresco has asked her for a clear definition of his responsibilities and authority and would like the Board to discuss this further.

Vice Chairman Fiala informed the Board they toured Bolton Field with 3 parties interested in performing the study on Bolton Field.

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Motion to adjourn at 10:52 p.m.

13. ADJOURNMENT

A True Record.

Cherry Palmisano, Recording Secretary